



Montecito Sanitary District

1042 Monte Cristo Lane
Santa Barbara, CA 93108

A Public Service Agency

Phone: (805) 969-4200
www.montsan.org

AGENDA

For the Special Meeting of the Finance Committee on:

Friday, January 31, 2025

The special meeting of the Finance Committee will begin at **1:30 p.m. on January 31, 2025** in the District's Board Room at 1042 Monte Cristo Lane.

The public may attend the meeting in person or participate remotely via Zoom using the following virtual meeting details:

By visiting: <https://us02web.zoom.us/j/84064299945>

Or by calling: 1-669-900-6833

Meeting ID: 840 6429 9945

1. CALL TO ORDER/ROLL CALL

2. PUBLIC COMMENT

Public comment is **limited to 3 minutes**, can only be on agendized topics, and is at the discretion of the Committee Chair. For further instructions, please see [Instructions for Public Comment](#) on the District's website.

3. NEW BUSINESS

A. JANUARY PAYABLES

The Committee will review the payables for the period January 1, 2025 through January 31, 2025.

B. FISCAL YEAR 2024-25 UNAUDITED QUARTERLY FINANCIAL REPORTS

The Committee will review and discuss the following unaudited FY 2024-25 financial reports for the quarter ended December 31, 2024:

- i) Quarterly Financial Summary Memo
- ii) Quarterly Cash and Investments Holdings
- iii) Quarterly Operations and Maintenance Expenditure Status Report
- iv) Quarterly Capital Improvement Projects Expenditure Status Report
- v) Quarterly Investment Certification

C. ROLES AND RESPONSIBILITIES OF THE FINANCE COMMITTEE

The Committee will review and discuss the roles and responsibilities of the Finance Committee.

D. ROLE AND RESPONSIBILITIES OF THE TREASURER

The Committee will review and discuss the role and responsibilities of the Treasurer.

E. SCHEDULING OF STANDING MONTHLY MEETINGS

The Committee will discuss setting a standing day and time for Finance Committee meetings.

F. DISCUSSION ON BOARD STIPENDS

The Committee will discuss the process for payment of Board stipends.

G. DISCUSSION OF QUARTERLY REVIEWS AND REQUIREMENTS

The Committee will discuss the dates for quarterly reviews and government code requirements.

H. AUDIT TIMELINE REVIEW

The Committee will review the audit timeline.

I. DISCUSSION ON INDEPENDENT AUDITOR FIRMS

The Committee will discuss the process of changing independent auditors.

4. ITEMS FOR THE NEXT COMMITTEE AGENDA

5. ADJOURNMENT

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the Districts' programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 805-969-4200. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

This agenda was posted on the District website, and at the Montecito Sanitary District Bulletin Board in accordance with the requirements of the Brown Act.

Attested by:



Stephen Williams
Business and Administrative Manager/Clerk of the Board