

MONTECITO SANITARY DISTRICT

A G E N D A

for Board Regular Meeting

January 30, 2019

A regular meeting of the Governing Board will begin at 1:15 p.m. on January 30, 2019 in the District office at 1042 Monte Cristo Lane, Santa Barbara, California.

ADA – The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in or denied the benefits of the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 969-4200. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

AB343 – Materials related to an item on this Agenda, which are part of the agenda packet, are available for public inspection during normal business hours (8:00 am – 4:30 pm weekdays) at the District office.

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES** January 10, 2019

3. **APPROVAL OF PAYABLES**

4. **PUBLIC COMMENT**

Any member of the public may address the Governing Board on any matter not on the agenda, which is within the Board's jurisdiction. Discussion time shall be allotted pursuant to District rules and regulations.

5. **OLD BUSINESS**

A. **Montecito Water Reuse**

The Board will continue its regular discussion of water reuse.

6. **NEW BUSINESS**

A. **Miramar Sewer Lift Station – Cushman Contracting – Notice of Completion**

The Board will consider voting to accept the Miramar Sewer Lift Station project as complete and to direct District staff to file a Notice of Completion for the project.

B. Miramar Sewer Force Main – Dedication Acceptance

The Board will consider voting to accept the dedication of the Miramar Sewer Force Main project and to direct staff to issue a Notice of Acceptance.

C. Essential Services Building Site Excavation and Rough Grading – Toro Enterprises - Notice of Completion

The Board will consider voting to accept the Essential Services Building Site Excavation and Rough Grading project as complete and to direct District staff to file a Notice of Completion for the project.

D. Riven Rock Sewer Main Extension – Benner & Carpenter Inc. - Purchase Order Authorization

The Board will consider authorizing the General Manager to issue a purchase order in the amount of \$33,000 to survey the Riven Rock area for a possible sewer main extension project.

E. Public Information Committee Meeting – Report

The Committee will report on its meeting of January 22nd and minutes will be distributed.

F. Finance Committee Meeting – Report

The Committee will report on its meeting of January 17th and minutes will be distributed.

G. Continuing Disclosure Annual Report for Fiscal Year Ending June 30, 2018

The Board will review of Continuing Disclosure Annual Report for fiscal year ending June 30, 2018.

H. Operations and Maintenance (O&M) Budget Status and Revenue Reports Through December 31, 2018

Staff will review fiscal year-to-date expenditures and revenues and answer questions.

I. Quarterly Investment Report – December 31, 2018

Staff will report on changes in cash/investment accounts for the quarter ending December 31, 2018.

J. Fiscal Year 2018-19 Capital Improvement Projects Status Report

The General Manager will report on status of the current year's capital improvement projects.

K. Quarterly Investment Policy Statement – December 31, 2018

The Treasurer will certify the statement required by District investment policy for the quarter ending December 31, 2018.

L. Information Items

- CSDA Training – Board Member Best Practices, March 7th 9 am to 1 pm at Goleta Sanitary District.
- LAFCO letter dated January 10, 2019 re: LAFCO special district member vacancies

M. Agreements

1821 Fernald Point Lane – Pump Variance Agreement

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7. **OPERATIONS AND MAINTENANCE**

The Board will review the Operations and Maintenance report included in the agenda packet.

8. **ITEMS FOR THE NEXT AGENDA**

9. **ADJOURNMENT**