

**MINUTES OF THE  
REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
for the  
MONTECITO SANITARY DISTRICT**

**February 28, 2011**

**1. CALL TO ORDER**

The Governing Board of the MONTECITO SANITARY DISTRICT met in regular session on the 28<sup>th</sup> day of February 2011 at 1042 Monte Cristo Lane, Montecito, California, at 1:15 p.m.

**ATTENDANCE**

**Present:** Directors Charles C. Arnold, Deirdre M. Cannata, Judith M. Ishkanian, Jeff Kerns; Edward P. McAniff

**Also Present:** Diane Gabriel, General Manager; Debbie Hughey, Office Manager

**Item 6A:** Alex Alonzo, Collection System Manager; Brett Walker, Operations & Maintenance Manager

**2. APPROVAL OF MINUTES OF THE LAST MEETING**

The minutes from the prior Board meeting were included in the agenda packets for Board review. Upon MOTION by Director Cannata, and seconded by Director Ishkanian, the minutes of February 14, 2011 were approved as submitted.

**3. APPROVAL OF PAYROLL AND PAYABLES**

Upon MOTION by Director Ishkanian, and seconded by Director Cannata, the Board approved the PAYROLL AND ACCOUNTS PAYABLE EXPENSES for the District through February 28, 2011 as follows:

Accounts Payable (2/17/11)	\$ 130.00
Accounts Payable (2/28/11)	\$39,5393.83
Payroll (2/24/11)	\$32,882.14
Payroll Related (2/24/11)	\$ 40,186.61

**TOTAL**

**\$112,532.58**

4. **PUBLIC COMMENT**

No public comment.

5. **OLD BUSINESS**

No old business.

6. **NEW BUSINESS**

**A. 2010 ANNUAL REPORT TO THE REGIONAL WATER QUALITY CONTROL BOARD**

The General Manager reported that the District's NPDES (National Pollution Discharge Elimination System) Permit from the State Regional Water Quality Control Board (RWQCB) requires the submittal of an annual report containing specific data and test results. The District's report was submitted electronically to the RWQCB, in time to meet the February 1, 2011 submittal deadline. Copies of the report were part of the agenda packets so that the Board members could preview the report.

Manager Gabriel explained that Brett Walker, Operations & Maintenance Manager, present at the meeting, would be able to answer any questions or concerns specific to the wastewater treatment process. Alex Alonzo, Collection System Manager, was also present to answer questions regarding the collection system portion of the report as well as brief the Board on the collection system maintenance program for 2011.

The Board members asked questions regarding specific graphs throughout the report which were answered thoroughly by Mr. Walker. Board members noted that several of the charts in the report showed limit levels much lower than are required and that the District is to be congratulated. He informed the Board that the District will be required to obtain a new NPDES permit which will go into effect at the beginning of next year, January 2012. The Board thanked Mr. Walker for his hard work on the comprehensive and professional looking report.

Mr. Alonzo told the Board that the goal for the collection system maintenance program is to reduce sanitary sewer overflows, increase system reliability, optimize service life of all collection system components, and plan for facility replacement. He informed the Board that a good maintenance program is the key to continued reduction of sanitary sewer overflows.

The Board thanked Mr. Alonzo for being proactive, for doing a great job and they look forward to accomplishing the District's goals of zero spills. The Board was interested in how they can get the information regarding the maintenance program to their customers. The General Manager was directed to set up a Public Relations Meeting to discuss and plan this matter.

**B. PROPOSED REVISED MIRAMAR HOTEL PROJECT**

The General Manager reported to the Board that on February 23, 2011 the proposed revised Miramar Hotel Project went before the Montecito Planning Commission and was approved. In preparation for the Planning Commission meeting, the County wrote the District two letters (copies of which were enclosed in the agenda packet) dated February 16, 2011 and February 18, 2011. Also enclosed in the agenda packet was a copy of the District's response dated February 21, 2011 and a District authored letter dated October 8, 2008 which was included to provide background information.

The Board would like to be prepared when the project moves forward and discussed the need to make it clear that the infrastructure for the project, although it will be funded by the Miramar, will be owned by the District.

After some discussion, a MOTION was made by Director Ishkanian, and seconded by Director McAniff, that the Board authorize the General Manager to work with Mark Manion, District legal counsel, to draft a Dedication Agreement for Sewer Facilities that will meet the needs of the District for the Miramar project and other development driven sewer infrastructure projects. The MOTION passed unanimously.

ACTION: Manager Gabriel

**C. INFORMATIONAL ITEMS**

Manager Gabriel informed the Board that there may be some reaction from our local Regional Water Quality Control Board due to a recent press release from Heal the Ocean (HTO). This press release (a copy was enclosed in the agenda packet) was posted on their website on February 23<sup>rd</sup>. The press release discusses their lawsuit against California State Water Resources Control Board (SWRCB) for their failure to adopt regulations or standards for the permitting and operating of on-site wastewater treatment systems, known as "septic systems". The SWRCB estimates that there are approximately 1.2 million septic systems currently operating in California. Given that the District has approximately 95 properties on septic with sewer available, the Board instructed the General Manager to continue to keep them informed on this matter.

**D. AGREEMENT(S) TO BE SIGNED**

No Agreements to be signed.

7. **OPERATIONS AND MAINTENANCE**

The Board reviewed the Operations and Maintenance information included in their agenda packets.

8. **ITEMS FOR A FUTURE AGENDA**

Plant Expansion Fee Study

9. **ADJOURNMENT**

There being no further business to come before the Board, it was MOVED by Director Cannata, and seconded by Director Arnold, that the meeting be adjourned. The MOTION carried, and the meeting adjourned at 2:57 pm.



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Jeff Kerns, President



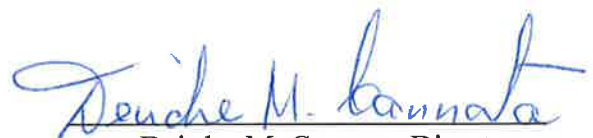
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Judith M. Ishkanian, Vice-President



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Edward P. McAniff, Secretary



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Charles C. Arnold, Treasurer



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Deirdre M. Cannata, Director