

**MINUTES OF THE
REGULAR MEETING
of the
BOARD OF DIRECTORS
for the
MONTECITO SANITARY DISTRICT**

February 25, 2013

1. CALL TO ORDER

The Governing Board of the MONTECITO SANITARY DISTRICT met in regular session on the 25th day of February 2013 at 1042 Monte Cristo Lane, Montecito, California at 1:15 p.m.

ATTENDANCE

Present: Directors Deirdre M. Cannata, Judith M. Ishkanian, Tom Kern and Jeff Kerns

Absent: None

Also Present: General Manager Diane M. Gabriel; Debbie Hughey, Office Manager; Janet K. McGinnis, District Counsel

Candidates: Montecito residents Bill Korchinski, Warner Owens, Bob Williams, and Peter van Duinwyk

2. APPOINTMENT HEARING

Due to the resignation of Mr. McAniff on January 14, 2013, a Notice of Vacancy was posted in four conspicuous locations throughout the District: 1) the offices of the Montecito Sanitary District, 1042 Monte Cristo Lane; 2) the offices of the Montecito Association, 1469 East Valley Road; 3) the Montecito Fire Protection District, 595 San Ysidro Road; and 4) the offices of the Montecito Water District, 583 San Ysidro Road. The designated date and time in the Notice for the Appointment Hearing was February 25, 2013 at 1:15 pm. On or before the February 15th deadline, the District received four letters of interest to fill the vacancy.

President Kerns welcomed and introduced the potential Board candidates: Warner Owens, Robert Williams, Peter van Duinwyk, and William Korchinski.

President Kerns explained that each Director would question every candidate in turn and after the questions and answers the Board would deliberate and determine who would be appointed as the new Director.

At the conclusion of the question and answer portion of the hearing President Kerns thanked all the candidates for their interest in serving on the Board and taking the time to attend the hearing. The Board gave the candidates the option to stay for the discussion of the selection but all candidates opted to leave for the discussion.

Following some discussion, upon MOTION by Director Cannata and seconded by Director Ishkanian to appoint Mr. Warner Owens as Director to fill the term vacated by Mr. McAniff, which runs until November 2014, the MOTION carried.

The candidates returned to the meeting and were told that Warner Owens had been appointed as the new Director. Mr. Owens will take his seat on the Board at the March 11, 2013 meeting. The Oath of Office will be administered by staff and Mr. Owens will be required to complete the Statement of Economic Interests (Form 700) to assume the office of Director. Staff will forward the originals of the completed forms to the County Elections Office.

ACTION: Staff

3. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes from the prior Board meeting were included in the agenda packet for Board review.

Upon MOTION by Director Cannata and seconded by Director Ishkanian, the minutes of the meeting of January 28, 2013 were approved as submitted.

4. APPROVAL OF PAYROLL AND PAYABLES

Upon MOTION by Director Ishkanian, which was seconded by Director Kern, the Board unanimously approved these PAYROLL AND ACCOUNTS PAYABLE EXPENSES through February 25, 2013:

Accounts Payable (02/08/13)	\$57,041.85
Accounts Payable (02/20/13)	\$32,661.73
Payroll (02/07/13)	\$34,712.31
Payroll Related (02/07/13)	\$25,182.91
Payroll (02/21/13)	\$31,749.95
Payroll Related (02/21/13)	\$11,346.98

TOTAL

\$192,695.73

5. **PUBLIC COMMENT**

No member of the public addressed the Board on non-agenda items.

6. **OLD BUSINESS**

A. **CALTRANS PROPOSED 101 FREEWAY PROJECT**

At its meeting on January 28th, the Board received a presentation regarding the proposed 101 Freeway project. At that meeting it was decided that a letter, signed by President Kerns, would be mailed to Santa Barbara County Supervisor Salud Carbajal regarding the concerns the District has regarding the proposed project. A copy of the letter, which was copied to Supervisor Janet Wolf, Mayor Helene Schneider, Tim Gubbins, Caltrans Director, and Jim Kemp, Executive Director of SBCAG, was included in the agenda packet. A response from Supervisor Carbajal was requested by March 11th. As of the meeting date a response had not been received. Manager Gabriel informed the Board that she received a copy of a letter dated February 14, 2013 (included in the agenda packet) sent by the Montecito Association to Governor Brown regarding design changes to the proposed freeway project.

After some discussion the Board requested that Manager Gabriel keep them informed of any new information regarding the freeway project.

ACTION: Manager Gabriel

7. **NEW BUSINESS**

A. **REQUEST FROM LOCAL AGENCY FORMATION COMMISSION (LAFCO)**

President Kerns received a letter (included in the agenda packet) from LAFCO dated February 11, 2013 stating that it has prepared a report of local government boundary changes for the last twenty years. LAFCO requested an opportunity to present this information to the Board of Directors and residents of the District.

After Board discussion it was decided that Manager Gabriel will attend the March 7th LAFCO meeting in the County Board of Supervisors Hearing Room and report back to the Board at the next meeting summarizing the information.

ACTION: Manager Gabriel

B. SEWER CLEANING MACHINE (COMBINATION UNIT) – AUTHORIZATION TO ADVERTISE FOR BIDS

Manager Gabriel reported that as part of the Fiscal Year 2012-2013 budget process the Board approved additional mission critical projects/expenditures to be funded by the COP proceeds. One such project was the procurement of a new Combination Unit (Sewer Cleaning Machine – Project #25). The District’s Collection System Manager and Collection System Lead have researched the various available options. They have met with numerous vendors, participated in demonstrations, and visited and discussed sewer cleaning operations with other agencies. A specification for the Combination Unit has been prepared such that the District can be assured it will receive a vehicle that meets the needs of the Collection Crew. The current COP budget for the Sewer Cleaning Machine (Project #25) is \$350,000.

Manager Gabriel welcomed Collection System Manager Alex Alonzo, who briefed the Board on the Combination Unit specifications and answered questions.

After Board discussion, upon MOTION made by Director Ishkanian and seconded by Director Cannata that staff be authorized to advertise the Combination Unit (Sewer Cleaning Machine) for bids and then return to the Board for authorization to award a contract, the MOTION passed unanimously.

ACTION: Staff

C. INFORMATIONAL ITEMS

- The notice for the California Special Districts Association (CSDA) Monthly Chapter Meeting to be held Monday, February 25th at Glen Annie Golf Club was enclosed in the agenda packets. Directors Kerns and Ishkanian will attend this meeting.

D. AGREEMENTS TO BE SIGNED

1. Agreement for the Construction of Private Building Sewer Facilities Crossing Two Adjacent Properties – 1555 East Mountain Drive
2. Residential Sewer Service Agreement for Private Pumping Station and Pressure Line Building Sewer – 1372 Oak Creek Canyon Road
3. Residential Sewer Service Agreement for Existing Auxiliary Structure – 1567 Ramona Lane – Studio

7. **OPERATIONS AND MAINTENANCE**

The Board reviewed the Operations and Maintenance information included in the agenda packet.

8. **ITEMS FOR THE NEXT AGENDA**

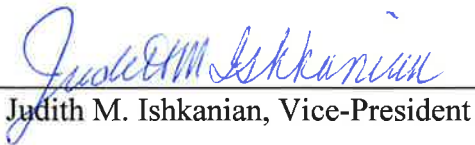
- Report from Manager Gabriel - Summary of LAFCO meeting on March 7th on the topic of local government boundary changes for the past 20 years.

9. **ADJOURNMENT**

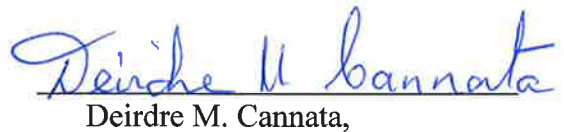
There being no further business to come before the Board, upon MOTION by Director Cannata and seconded by Director Kern that the meeting be adjourned, the MOTION carried and the meeting adjourned at 3:08 p.m.



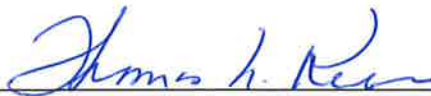
Jeff Kerns, President



Judith M. Ishkanian, Vice-President



Deirdre M. Cannata,



Tom Kern, Director