

**MINUTES OF THE REGULAR MEETING  
of the  
BOARD OF DIRECTORS  
of the  
MONTECITO SANITARY DISTRICT**

**September 26, 2016**

**1. CALL TO ORDER**

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on September 26, 2016 at 1042 Monte Cristo Lane, Montecito, California.

**ATTENDANCE**

**Present:** Directors Thomas Kern, Judith M. Ishkanian, Warner B. Owens, Jeff Kerns and Bob Williams

**Absent:** None

**Also Present:** Diane M. Gabriel, MSD General Manager/District Engineer  
Toni M. McDonald, MSD District Administrator  
Alex Alonzo, MSD Operations Manager  
Thomas Veje, Caruso Affiliated  
Bryce Ross, Caruso Affiliated  
Tasha Reeder, Caruso Affiliated

**2. APPROVAL OF MINUTES OF THE LAST MEETING**

The minutes of August 29, 2016 were included in the agenda packet.

On MOTION by Director Williams and second by Director Ishkanian, the Board approved unanimously without abstention the minutes of August 29, 2016.

**3. APPROVAL OF PAYROLL AND PAYABLES**

On MOTION by Director Kern and second by Director Williams, the Board approved unanimously without abstention these payroll and accounts payable expenses from August 29, 2016 through September 26, 2016:

Accounts Payable Expenses	\$ 84,621.58
Capital Improvement Projects	1,954.80
Payroll and Related Expenses	<u>151,901.07</u>
Total Expenses	\$ 238,477.45

**4. PUBLIC COMMENT**

None

**5. OLD BUSINESS**

**A. Montecito Water Reuse**

The Board was given copies of a September 24<sup>th</sup> *Noozhawk* article reporting the Montecito Water District (MWD) is considering entering into an agreement with Goleta Water District to truck in recycled water to use on local landscaping.

General Manager Gabriel also reported that MWD general manager Nick Turner sent an email to a few MSD Board and community members proposing a tour of the Goleta Sanitary District Treatment Plant.

**6. NEW BUSINESS**

**A. Facility Design Agreement By and Between the Miramar Acquisition Co., LLC and Montecito Sanitary District**

General Manager Gabriel summarized the Facility Design Agreement between the Miramar Acquisition Co. LLC and the Montecito Sanitary District that was included in the Board packet as Exhibit A. The agreement requires the Miramar to pay for all the costs associated with the design of the sewer infrastructure to serve the Miramar. The Board questioned the General Manager regarding certain specifics of the lift station and force main included in the design.

After further discussion, and on MOTION by Director Kerns and second by Director Ishkanian, the Board approved unanimously without abstention to approve the execution of the Facility Design Agreement by and between the Miramar Acquisition Co. LLD and the Montecito Sanitary District. A separate agreement will be executed at a later date for the construction of the facilities.

ACTION: Staff, Board President, Board Secretary

**B. Annual Financial Audit Fiscal Year 2015-16 Status**

District Administrator McDonald reported the auditors have completed their field work and are planning to present the audit to the Board at the November 14<sup>th</sup> meeting. The Finance Committee agreed to meet Monday November 7<sup>th</sup> at 10:00 a.m. to review the draft audit prior to the presentation to the Board.

ACTION: Staff, Finance Committee

**C. Review Draft of District Information Brochure**

A draft of the Wastewater Collection System Information brochure was distributed to the Board to review. The Public Information Committee agreed to meet on Thursday September 29<sup>th</sup> at 9:00 a.m. to further review and prepare the brochure for printing.

ACTION: Staff, Public Information Committee

**D. Information Items**

- Director Ishkanian reported Paul Hood from LAFCO would be the speaker for the September 26<sup>th</sup> SBCCSDA meeting in Buellton. Next month's meeting will be at Glen Annie.
- Director Williams reported he has been appointed to the CASA Program Committee.
- Montecito Association MWD Candidate Forum will be Thursday, October 20<sup>th</sup>.
- Montecito Beautification Day is Saturday, November 5<sup>th</sup>.
- The District holiday party is Saturday, December 17<sup>th</sup> at Stella Mare's.

**E. Agreements Signed**

None

**7. OPERATIONS AND MAINTENANCE**

The Board reviewed the information in the agenda packet.

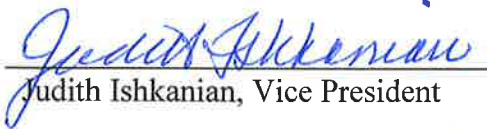
**8. ITEMS FOR THE NEXT AGENDA**

**9. ADJOURNMENT**

There being no other business, on MOTION to adjourn by Director Kern and second by Director Williams, the MOTION passed unanimously without abstention and the meeting adjourned at 2:45 p.m.



Warner B. Owens, President



Judith Ishkanian, Vice President



Jeff Kerns, Secretary



Thomas N. Kern, Treasurer



Robert Williams, Director

