

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

July 9, 2018

1. CALL TO ORDER

The Governing Board of the Montecito Sanitary District convened a regular meeting at 1:15 p.m. on July 9, 2018 at 1042 Monte Cristo Lane, Montecito, California.

ATTENDANCE

Present: Directors Judith Ishkanian, Bob Williams, Thomas Kern, Jeff Kerns and Warner Owens

Absent: None

Also Present: Diane M. Gabriel, MSD General Manager/District Engineer
Daniel Jacquez, MSD Chief Plant Operator
Carrie Poytress, MSD Engineering Manager
Hanna Lintukorpi, MSD Intern
Ken Coates, Resident
Woody Barrett, Resident
Mike Davenport, Resident

2. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes of the June 11, 2018 meeting were included in the agenda packet.

On MOTION by Director Williams and second by Director Kern, the Board approved unanimously the minutes of June 11, 2018 with corrections as noted.

3. APPROVAL OF PAYABLES

On MOTION by Director Owens and second by Director Kerns, the Board approved unanimously these payroll and accounts payable expenses for June 11 to July 9, 2018:

Accounts Payable Expenses	\$ 98,809.37
Capital Improvement Projects	42,357.98
Payroll and Related Expenses	<u>278,254.55</u>
Total Expenses	\$ 419,421.90

4. PUBLIC COMMENT

None

5. **OLD BUSINESS**

A. **Fiscal Year 2018-19 Approved Operations and Maintenance Budget**

The Board received copies of the approved budget and will be updated on the status quarterly.

ACTION: Staff

B. **Fiscal Year 2018-19 Approved Capital Program Budget**

The Board received copies of the approved budget and will be updated on the status quarterly.

ACTION: Staff

C. **Fiscal Year 2018-19 Approved Revenue Projections**

The Board received copies of the projections and will be updated on the status quarterly.

ACTION: Staff

6. **NEW BUSINESS**

A. **Annual Sewer Service Charge Hearing to Collect Sewer Service Charges on the County Tax Roll – Resolution No. 2018-911**

President Ishkanian announced that it was the time and place for the annual hearing and decision whether the District's sewer service charges for fiscal year 2018-19 should be placed on the County tax roll for collection as allowed under Ordinance 6. President Ishkanian asked the General Manager if the District had received any written or oral objections or protests by the owners of a majority of the parcels described in the report. The General Manager responded that none had been received.

President Ishkanian reported that a letter sent on June 22nd to all properties applying for a new sewer connection during the past fiscal year had informed these property owners of the District policy to collect the annual sewer service charges by means of the county tax roll and the annual hearing date. The Notice of Hearing had been published in the *Santa Barbara News-Press* on June 24th and July 1st and a Service Charge Report (listed by Assessor Parcel Numbers and Address) has been and remains available for inspection to advise any interested person of the service charge for a property in fiscal year 2018-19. General Manager Gabriel verified that the Affidavit of Mailing of the Notices of the Hearing to new customers had been signed by Board Secretary Kerns and that a Statement of the Secretary certifying that the service charge report was in order was ready to be signed.

President Ishkanian called for the adoption of Resolution No. 2018-911 directing the filing with the County Auditor of the Report of Sewer Service Charges for Fiscal Year 2018-19, which shall be placed on and collected by means of the county tax roll.

Upon MOTION by Director Kern and second by Director Williams to adopt Resolution No. 2018-911, the MOTION passed on the following roll call vote:

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AYES: Kern, Owens, Ishkanian, Williams, Kerns
NAYS: None
ABSENT: None

ACTION: Staff

B. Montecito Sanitary District Debris Flow Response – Central Coast Regional Water Quality Control Board (RWQCB) Presentation

General Manager Gabriel and Chief Plant Operator Jacquez provided information presented to the RWQCB at its June 28th meeting in the Santa Barbara County Planning Commission Hearing Room.

The Board suggested that staff work with the A&O Committee to prepare a power point presentation for the website showing what happened, what the District did, and how the District is prepared for the next time.

ACTION: Staff

C. Information Items

- Thank you letter from Montecito Association dated June 13, 2018
- Director Ishkanian reported on SBCCSDA meetings

D. Agreements Signed

- None

7. ENGINEERING, OPERATIONS AND MAINTENANCE

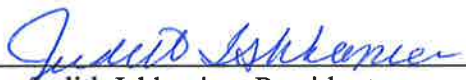
The Board reviewed the information in the agenda packet.


8. ITEMS FOR NEXT AGENDA

The next regularly scheduled meeting is July 30, 2018 and will include the unaudited financial reports for the year ending June 30, 2018 and a report from the A&O Committee.


9. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Williams and second by Director Kern, the MOTION passed unanimously without abstention and the meeting adjourned at 2:45 p.m.


Judith Ishkanian, President


Robert Williams Jr., Vice President


Jeffrey Kerns, Secretary


Thomas N. Kern, Treasurer


Warner Owens, Secretary Pro Tem