

**MINUTES OF THE REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
MONTECITO SANITARY DISTRICT**

March 10, 2014

1. CALL TO ORDER

The Governing Board of the MONTECITO SANITARY DISTRICT met in a regular session on the 10th day of March 2014 at 1042 Monte Cristo Lane, Montecito, California, at 1:15 p.m.

ATTENDANCE

Present: Directors Thomas Kern, Jeff Kerns, Judith M. Ishkanian, Deirdre M. Cannata, and Warner B. Owens

Absent: No one

Also Present: Diane M. Gabriel, General Manager
Toni M. McDonald, District Administrator
Alex Alonzo, Operations Manager
Carole Rollins, Laboratory & Pretreatment Manager

2. APPROVAL OF MINUTES OF THE LAST MEETING

The minutes of February 10, 2014 were in the agenda packet. On MOTION by Director Owens and second by Director Ishkanian, the minutes were approved unanimously without abstention.

3. PUBLIC COMMENT

No member of the public addressed the Board on non-agenda items.

4. NEW BUSINESS (A – E)

A. ELECTIONS INFORMATION

District Administrator McDonald reported on upcoming elections November 4, 2014 for the terms of Directors Owens, Cannata, and Ishkanian, which are expiring. Santa Barbara County Elections will be sending information about candidate filing, which will be presented at an April board meeting. Candidates will have July 14 through August 8, 2014 to file.

ACTION: None

B. FAT, OIL, AND GREASE ORDINANCE

As required by the Sewer System Management Plan (SSMP) and authorized by State Water Resources Control Board Order No. 2006-003-DWQ, staff and legal counsel have prepared a proposed Fat, Oil, and Grease Ordinance No. 13, which was in the agenda packet. Carole Rollins, Laboratory and Pretreatment Manager, and Alex Alonzo, Operations Manager, reviewed the proposed Ordinance and answered Board questions. The Ordinance will regulate the containment and disposal of fat, oil, and grease generated by all food service establishments in the District.

Upon adoption, the District will publish Ordinance No. 13 in a newspaper of general circulation within the District.

After discussion, upon MOTION by Director Cannata and second by Director Owens to adopt Ordinance No. 13, the MOTION passed with the following roll call vote:

AYES: Cannata, Ishkanian, Kern, Kerns, Owens

NAYS: None

ABSENT: None

ACTION: Staff

C. TREATMENT PLANT BELT FILTER PRESS REFURBISHMENT – SIEMENS WATER TECHNOLOGIES CORPORATION – NOTICE OF COMPLETION

General Manager Gabriel reported on the completion of the Belt Filter Press Refurbishment process. On April 29, 2013 the Board authorized a purchase order to Seimens Technologies for \$215,642 to complete this refurbishment. A final walk through and inspection were performed December 18, 2013 and minor adjustments have been made since then. The belt press is currently functioning efficiently. The project is ready for acceptance.

Upon MOTION by Director Ishkanian and second by Director Kerns, for the Board to accept Seimens's work to refurbish the belt press and issue a notice of completion for the project, the MOTION passed unanimously without abstention.

ACTION: Staff

D. TREATMENT PLANT BELT PRESS CONVEYOR SYSTEM MODIFICATIONS – MISCO - NOTICE OF COMPLETION

General Manager Diane Gabriel reported on the completion of the refurbishment and extension of the biosolids conveyor system and cover. On August 12, 2013 the Board authorized a purchase order to Misco for \$461,237 to complete this refurbishment and extension. A final walk through and inspection of the work were performed on February 18, 2014, determining the system is ready for acceptance.

Upon MOTION by Director Kerns and second by Director Ishkanian, for the Board to accept Misco's work to refurbish and modify the belt press conveyer system and issue a notice of completion for the project, the MOTION passed unanimously without abstention.

ACTION: Staff

E. AGREEMENTS SIGNED

1381 East Valley Road – New Pool Cabana
1333 School House Road – Existing Guesthouse
283 Las Entradas Drive – Existing Guesthouse

INFORMATION ITEMS

- Directors Kerns and Owens and General Manager Gabriel reported on the SBCSDA meeting on February 24, 2014 which addressed State Water.
- General Manager Gabriel reported on current staffing.

7. OPERATIONS AND MAINTENANCE

The Board reviewed the information in the agenda packet.

8. ITEMS FOR THE NEXT AGENDA

The Board and General Manager reviewed the Payables listing through March 10, 2014. All Directors agreed that approval of these Payables should be on the next meeting agenda.

9. ADJOURNMENT

There being no other business, on MOTION to adjourn by Director Cannata and second by Director Ishkanian, the MOTION passed unanimously without abstention and the meeting adjourned at 2:45 p.m.



Thomas N. Kern, President



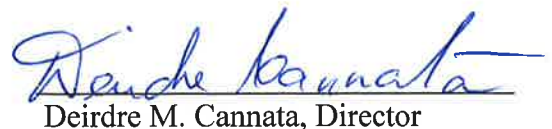
Judith Ishkanian, Vice President



Warner B. Owens, Secretary



Jeff Kerns, Treasurer



Deirdre M. Cannata, Director